

Accordions and Tab Accordions allow you to organize information on a page so that only the first entry is visible, and the other entries are visible when the user clicks on the tab.

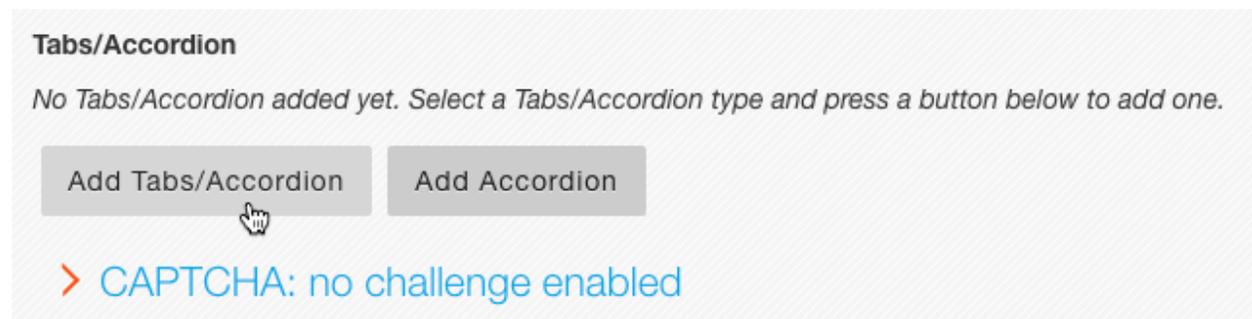
Tabs work best when the heading is very short, like A-Z lists. Accordions are suited to FAQs and procedural info.

Accordions and Tab Accordions are available on Landing Pages and Site Pages.

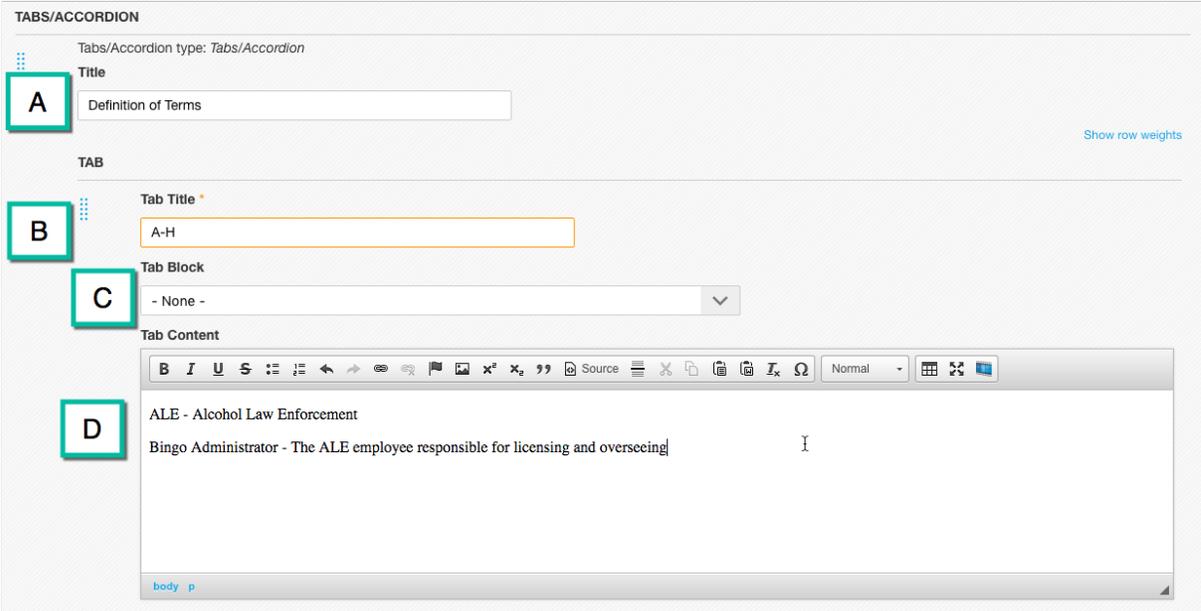
Adding a Tab Accordion on a Site Page

The Tabs/Accordion feature is at the bottom of the Site Page form.

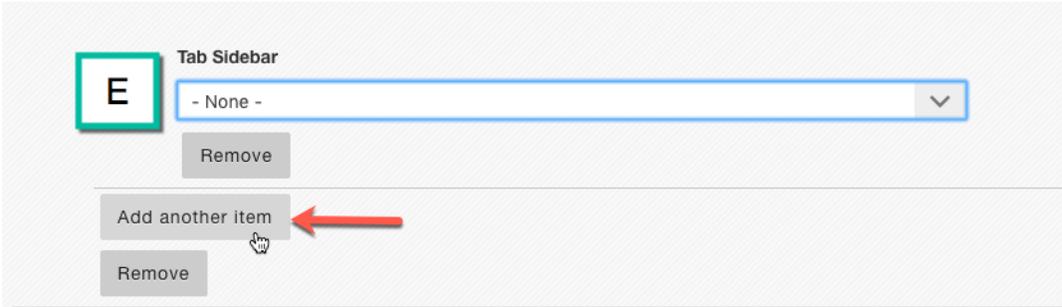
1. Click the button for **Add Tabs/Accordion**.



2. Fill out the information for the first tab.



- A. Fill in a Title for the tab group, if desired. In this example, the Tab Accordion is a Glossary.
- B. Enter a Tab Title for the first tab.
- C. You can choose from existing Blocks, such as CTAs or Article cards.
- D. Enter the tab content.



- E. The same Blocks are also available as a Sidebar.

3. Click the **Add another item** button to add another tab.

4. Fill in the second tab.

Tab Title *

I-P

Tab Block

- None -

Tab Content

Instructions - The published procedures for administering Bingo games

Licensing Section - The section of ALE responsible for issuing licenses

5. You can reorder the individual tabs within the group by dragging on the control dots.

TABS/ACCORDION

Tabs/Accordion type: *Tabs/Accordion*

Title

Definition of Terms

TAB

Tab Title *

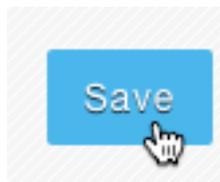
A - H

Tab Block

- None -

Tab Content

6. Repeat for as many tabs as are desired, and click the **Save** button.



When published, the first tab is highlighted on the page, and its information is shown below.

[View published](#) [New draft](#) [Moderate](#) [Clone content](#) [Layout](#)

Revision state: *Published*
Current draft: *Yes*
Actions: [Unpublish this revision](#)

ALE is responsible for enforcing the state bingo laws to prevent commercialized gambling. A bingo game is a specific game of chance and is legal only if the charitable organization has a current Charitable Bingo License. ALE's Bingo Administrator is responsible for licensing and overseeing the charitable organizations' operations and making sure they are in compliance with the state's administrative bingo laws, including internal audits as needed.

During 2014, ALE's Bingo Licensing Section issued over 200 licenses. This section is statutorily required to monitor all licensed bingo operations to ensure compliance with the law and to conduct annual audits of financial records. Based on available data, these organizations report nearly \$15 million in gross receipts annually.

Bingo complaints from the public are processed through ALE and distributed to the appropriate ALE District Office for investigation. In 2014, ALE Special Agents and the Bingo Administrator received and investigated more than 100 complaints from the general public and other law enforcement agencies.

Definition of Terms

[A-H](#) [I-P](#) [R-Z](#)

ALE - Alcohol Law Enforcement

Bingo Administrator - The ALE employee responsible for licensing and overseeing

When the user clicks on the next tab, its associated information is visible.

Definition of Terms

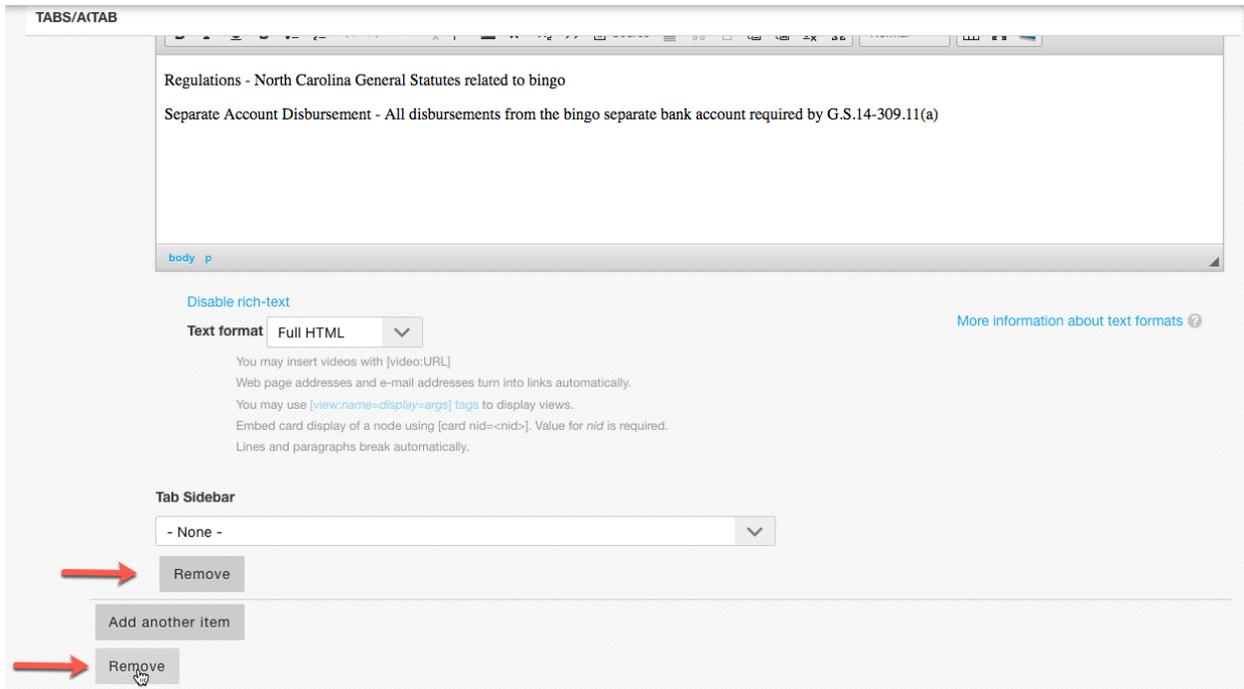
[A-H](#) [I-P](#) [R-Z](#)

Instructions - The published procedures for administering Bingo games

Licensing Section - The section of ALE responsible for issuing licenses

Removing Tabs

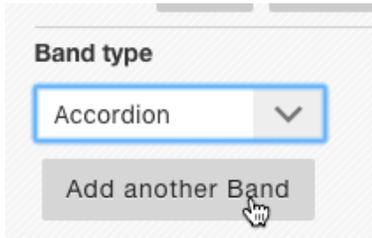
Click the **Remove** button underneath a specific tab to remove only that tab, or the **Remove** button underneath the tab group to remove the entire set.



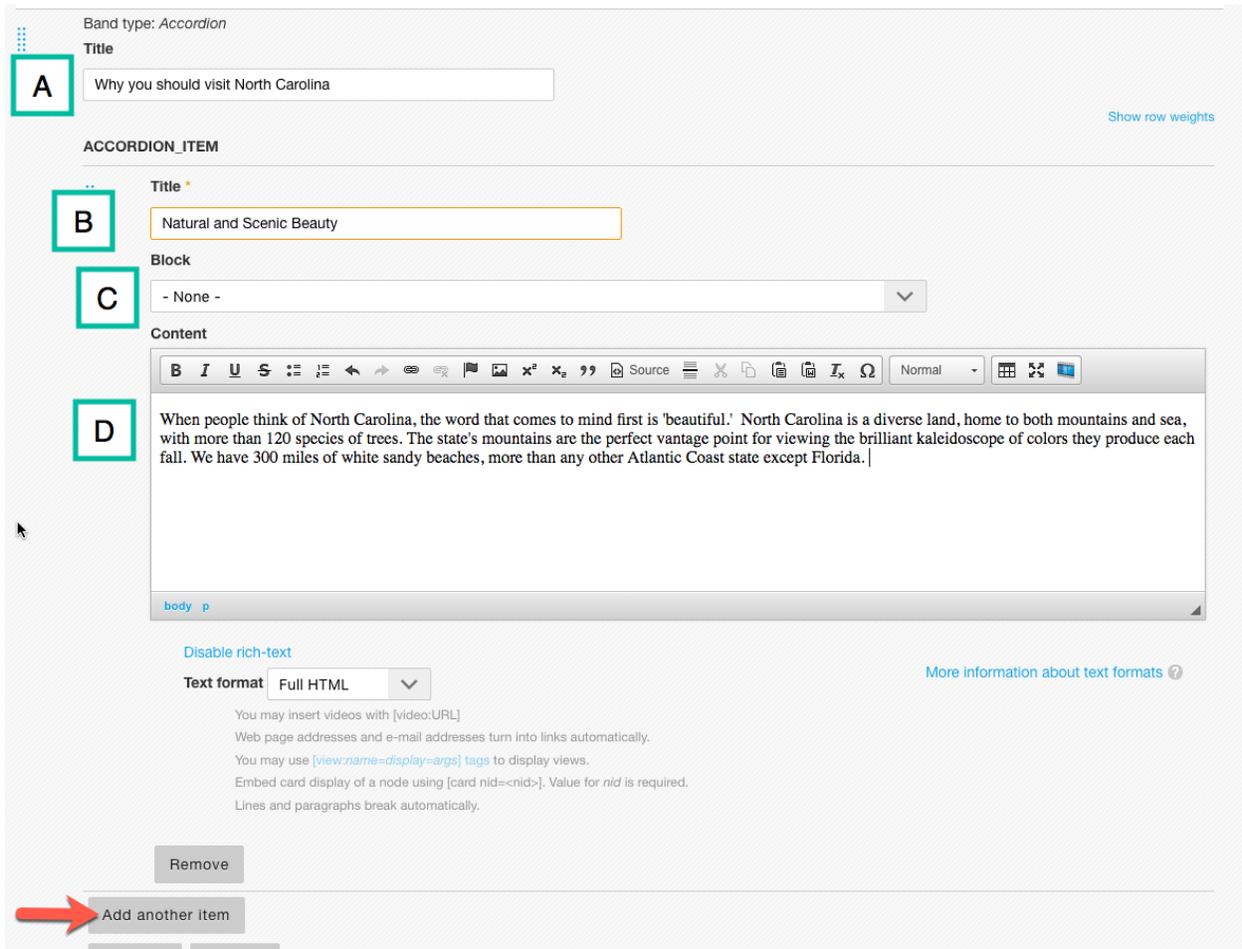
Adding an Accordion to a Landing Page

The process is similar to the Tab Accordion.

1. In the Band type area, select **Accordion** and click **Add another Band**.



2. Fill out the information for the first item.



- A. Fill in a Title for the accordion group, if desired.
- B. Enter a Title for the first accordion item.
- C. You can choose from existing Blocks, such as CTAs or Article cards.
- D. Enter the item content.

3. Click the **Add another item** button to add another accordion item.

The accordion items appear vertically, rather than side-by-side. The first item is open by default:

NORTH CAROLINA [Services](#) [Agencies](#) [Government](#) [Jobs](#) [About NC](#) [Contact](#)

Why you should visit North Carolina

- Natural and Scenic Beauty

When people think of North Carolina, the word that comes to mind first is 'beautiful.' North Carolina is a diverse land, home to both mountains and sea, with more than 120 species of trees. The state's mountains are the perfect vantage point for viewing the brilliant kaleidoscope of colors they produce each fall. We have 300 miles of white sandy beaches, more than any other Atlantic Coast state except Florida.

+ Arts and Culture

+ History and Heritage

+ Recreation and Sports

Clicking on another item opens that information and closes the other one.. The plus sign (+) next to the item indicates there is more information.

NORTH CAROLINA [Services](#) [Agencies](#) [Government](#) [Jobs](#) [About NC](#) [Contact](#)



Why you should visit North Carolina

- + Natural and Scenic Beauty
- Arts and Culture

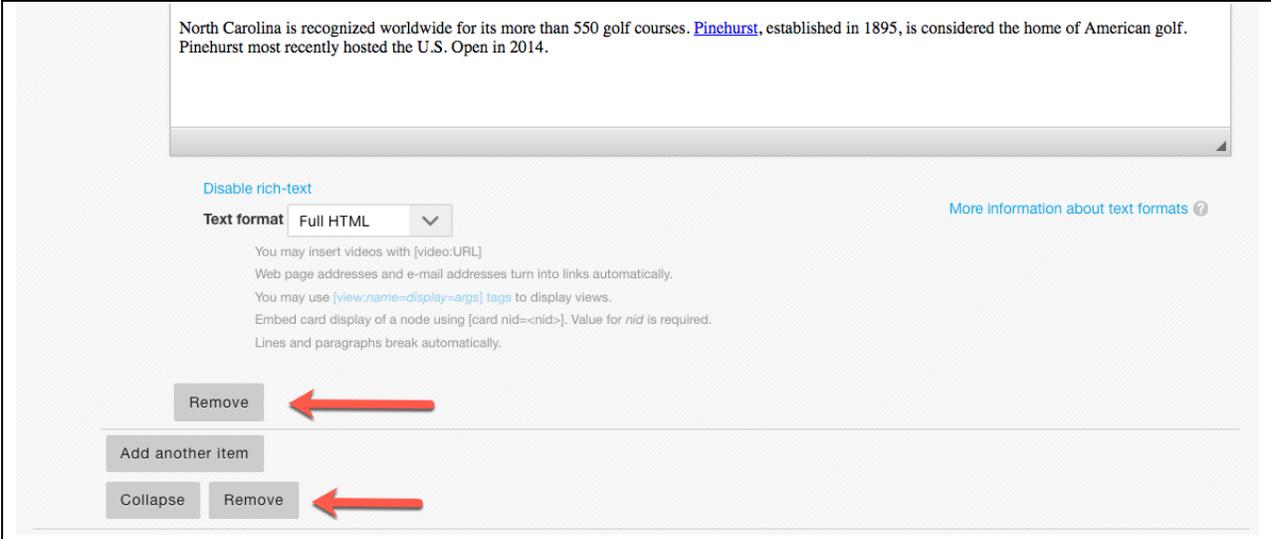
Cultural and educational experiences are plentiful. The nation's first state-supported [symphony](#) and [art museum](#) continue to flourish in the state. Along with celebrated Native American and Civil War roots, we also commemorate [the Wright Brothers' first moments of flight](#).

Summer theaters, wineries, craft breweries and festivals abound throughout the state, as does [outdoor drama](#). A nationally recognized [zoological park](#) and extensive system of [aquariums](#) support wildlife education.

- + History and Heritage
- + Recreation and Sports

Removing Accordions

Click the **Remove** button underneath a specific accordion item to remove only that item, or the **Remove** button underneath the accordion group to remove the entire set.



More Examples

Accordion with a CTA card selected as the Block.

Why you should visit North Carolina

- Natural and Scenic Beauty



Enjoying Life in NC
From the mountains to the sea, there's plenty going on. Explore!

- + Arts and Culture
- + History and Heritage
- + Recreation and Sports

Tab Accordion with a CTA card selected as the Sidebar.

Definition of Terms

- A-H
- I-P
- R-Z

ALE - Alcohol Law Enforcement

Bingo Administrator - The ALE employee responsible for licensing and overseeing



ABC Commission
The North Carolina Alcoholic Beverage Control Commission provides regulation and control over the sale, purchase, transportation, manufacture, consumption and possession of alcoholic beverages in North Carolina.

